

Annex B

Agenda

21st Montréal Process Working Group Meeting

1-4 June 2010

Institute of Pacific Islands Forestry

Hilo, Hawaii

(subject to revision when the meeting convenes)

31 May	Evening	• Arrive at hotel; informal greetings and meetings
1 June	0745	• Depart from Hilo Hawaiian Hotel to Institute of Pacific Islands Forestry (IPIF)
	0800 – 0820	• Arrival at IPIF, registration
	0820 – 0900	• Welcome, safety briefing, and introductions ○ Dr. Deanna Stouder, Pacific Southwest Station Director
	0900 – 0945	• Opening address and panel discussion: Monitoring and Reporting on Sustainability at the Sub-National Level –USA Experience ○ Steve Koehn (State Forester of Maryland and current president of the National Association of State Foresters) ○ Bill Crapser (State Forester of Wyoming) ○ Michael Buck (Sustainability Leader, National Association of State Foresters)
	0945 – 1000	• Election of meeting officers: Dr. Se Kyun Chong, Chair, 20th MPWG Meeting
	1000 – 1030	• <i>Break</i>
	1030 – 1045	• Adoption of agenda and other organizational matters (Chair)
	1045 – 1230	• Share country experiences in the applications of criteria and indicators and their 2009/2010 country reports (WG members) ○ Highlights of each country's experiences since the 2009 MPWG meeting. A verbal summary of the information provided to the Liaison Office prior to the meeting. (5 - 10 minutes for each country)
	1230 - 1400	• Buffet Luncheon at IPIF with IPIF Staff • Luncheon Speaker: Paul Conry, Hawaii State Forester ○ Emerging issues affecting Hawaiian forests and programs and activities encouraging sustainable forest management
	1400 – 1430	• Oral reports from the Liaison Office and TAC Convener (Sato and Payn)
	1430 – 1515	• Montréal Process website functions ○ TAC Report (Payn) ○ Discussion by Working Group

		○ Tasks and leads to be assigned
1 June	1515 - 1600	● Communicating indicators more effectively ○ TAC Report (Payn) ○ Discussion by Working Group ○ Tasks and leads to be assigned
	1600 – 1630	● <i>Break</i>
	1630 – 1745	● Proposals and plans for International Year of the Forest—2011 ○ TAC Report (Payn) ○ Discussion by Working Group ○ Tasks and leads to be assigned
	1745 – 1800	● Summary of the day’s discussion and review of any points or issues requiring additional discussion on Wednesday afternoon or Friday morning (Chair)
	1800	● Depart from IPIF to Hilo Hawaiian Hotel
2 June	0745	● Depart from Hilo Hawaiian Hotel to IPIF
	0800 – 0830	● Uses and applications of C&I at the field level (Stephanie Caswell. ITTO study co-leader) ○ Report on ITTO study spanning 5 processes
	0830 – 1000	● How can C&I add value to international and national dialogues? (Alan Reid and Tim Payn to introduce the topic; Tim Barnard to facilitate discussion) ○ Outcomes of the World Forestry Congress, TAC meeting, and FAO regional commission meetings suggest that the time may be ripe for C&I processes—including the MPWG—to move beyond a focus on technical issues associated with the development of C&I to potentially address other applications in selected eco-zones, such as: ▪ Broader considerations of using C&I for monitoring, reporting, and verification on contemporary issues , such as REDD. ▪ Cross-sectorial applications, potentially including other resources and uses (e.g., grasslands/shrublands for grazing) or the wider area of sustainable development ▪ Applications of the “participatory Process” pioneered by the MPWG in other regions, sectors, groups, or issues ○ Objective of the discussion is to “test the waters” whether the MPWG has any interest in engaging with the broader communities of interests and issues ○ Discussion by Working Group
	1000 – 1030	
	1030 - 1200	● <i>Break</i> ● Forest degradation—Monitoring and reporting progress using C&I

		- o TAC Report (Payn) - o Discussion by Working Group
2 June	1200 - 1330	• Buffet Luncheon at IPIF • Luncheon Speaker: Dr. Christian Giardina, IPIF - o Institute of Pacific Islands Forestry—History, Programs, and Activities
	1330 – 1430	• Review the 2009-2012 MPWG implementation schedule (Chair) - o Amend, as needed
	1430 – 1500	• Participation in the technical sessions at the 2010 IUFRO Congress (Richard Guldin) - o Report on speakers selected - o Discussion
	1500 – 1530	• <i>Break</i>
	1600 – 1745	• Topics determined by Working Group (Chair) - o Take up topics identified on Tuesday or Wednesday morning that need additional group discussion.
	1745 – 1800	• Summary of the day's discussion and review of any points or issues requiring additional discussion on Friday morning - o Assign task to small group(s), if needed, for further small group work before Friday morning
	1800	• Depart from IPIF to Hilo Hawaiian Hotel
3 June	0730 - 1800	• Field trip to Hawaii Experimental Tropical Forest - o Assemble at Hilo Hawaiian Hotel at 0730 hrs - o Safety briefing and field trip overview - o Box lunch en-route during the field trip - o Field trip returns at 1800 hrs
4 June	0745	• Depart from Hilo Hawaiian Hotel to IIPF
	0800 – 0900	• Terms of reference for the TAC and Liaison Office (Reid) - o Amend, as needed - o Assignments for TAC prior to next WG meeting, if any
	0900 – 0930	• Procedures for future Montréal Process Working Group meetings (Reid) - o Amend, as needed

4 June	0930 – 1000	• Planning for 2011 MPWG meeting (Chair) - o Host country, location, and timing - o Key topics to be considered
	1000 - 1030	• <i>Break</i>
	1030 - 1200	• Closing discussions and final decisions on selected Tuesday and Wednesday topics (Chair) - o As needed
	1200 - 1330	• Buffet lunch at IPIF, with IPIF partners • Speaker to be named later
	1330 – ????	• Review and agree on Aide-Memoire (Chair of Aide-Memoire Drafting Team) - o Review of draft from team - o Agreement on final aide-memoire
	1630 ??	• Depart from IPIF to Hilo Hawaiian Hotel
		• Depart Hilo Hawaiian Hotel to local yacht club
	Times to be determined	• Farewell Dinner • Depart yacht club to Hilo Hawaiian Hotel
